

# METTA INTERNATIONAL PVT. LTD



A Leading gateway to  
**INTERNATIONAL HUMAN RESOURCE**



## Visit Us

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**COMPANY**  
**PROFILE 2004-2024**





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## THE COMPANY



**Metta International Pvt. Ltd.** is a prominent player in the international human resource sector in Nepal, established in 2004 to address the increasing demand for Nepalese workers abroad and mitigate domestic unemployment. The company facilitates sourcing needs through its team of human resource development experts. Due to unemployment, many skilled Nepalese workers migrate abroad.

**METTA** aims to provide reliable and competent workers while safeguarding the interests of both employers and employees. They export a diverse range of manpower, from semi-skilled to highly skilled professionals, depending on client requirements, acting as a conduit between Nepal and countries importing labor. Over the years, the company has earned trust in outbound recruitment and emphasizes competency and quality. With a professional team, it strives to deliver high-quality services to both employees and employers, aiming to meet international excellence standards

“A motivated manpower is the most important thing







“

**METTA International Pvt. Ltd. likes to greet all the concern, especially to our valuable clients & foreign employment seekers.**

## **NAMASTE & GRATITUDE GREETING!!**

I, the Chairman of Metta International Pvt. Ltd., feel much privilege to introduce our company as the prominent trusted foreign recruitment agency in Nepal operating since 2004 A.D. Its aspiring movement to recruit Nepalese workers as foreign employment, right person at right time at right place generating the remittance, the back bone of the Nepalese Economy.

Our company is duly registered at department of Foreign Employment, Government of Nepal for the recruitment of Nepalese worker in the foreign countries. We promptly provide human resources with diversification, skilled experts in different industries with an international exposure where opportunities are grabbed and cashed.

Our valuable clients are our co-partner with whom we share the bond of the services with optimum satisfaction. We have consistent track record of recruiting human resources as per standard mentioned on the demand between our co-partner and us since the establishment of our company. For us quality service is more important than quantity.



## **MESSAGE FROM CHAIRMAN**





## Categories WE SUPPLY



- ENGINEERING
- INFORMATION TECHNOLOGY
- SECURITY GUARDS
- OIL & GAS SECTORS
- AIRCONDITIONING ( WINDOW TYPE SPLIT LEVEL & CERANL UNIT)
- HOTEL & CATERING STAFF
- HOSPITAL STAFF GROUP



- BUILDING & MAINTENANCE CONSTRUCTION
- GARMENTS & TEXTILES
- DRIVER & OPERATORS
- MECHANIC & MAINTENANCE
- MANUFACTURING WORKERS
- TRADE LINE & SUPERMARKET WORKERS
- AGRICULTURE & FARMING SECTOR
- LABOURS
- CLEANERS





## OUR VISION



The vision of METTA International Pvt. Ltd. is to be the foremost provider of skilled /Unskilled Nepalese talent for global employment opportunities. We strive to connect talented individuals with reputable employers worldwide, ensuring mutual benefit and fostering long-term success for both parties. Through ethical practices, personalized service, and a commitment to excellence, we aim to empower Nepalese professionals to achieve their career aspirations while contributing to the global workforce and economic development.

## OUR MISSION

Our mission is to connect talented Nepalese professionals with global employment opportunities, fostering mutually beneficial relationships that drive individual career growth and contribute to organizational success worldwide

- 01 Global co-partnership in foreign employment
- 02 Job placement for right candidate.
- 03 Recruitment of scattered skilled Nepalese human resource
- 04 Employment security

## OUR VALUE

The value METTA International Pvt. Ltd. revolve around integrity, professionalism, excellence, and empathy ;

**Integrity** : We prioritize honesty, transparency, and ethical conduct in all our interactions, ensuring trust and credibility with our clients and candidates.

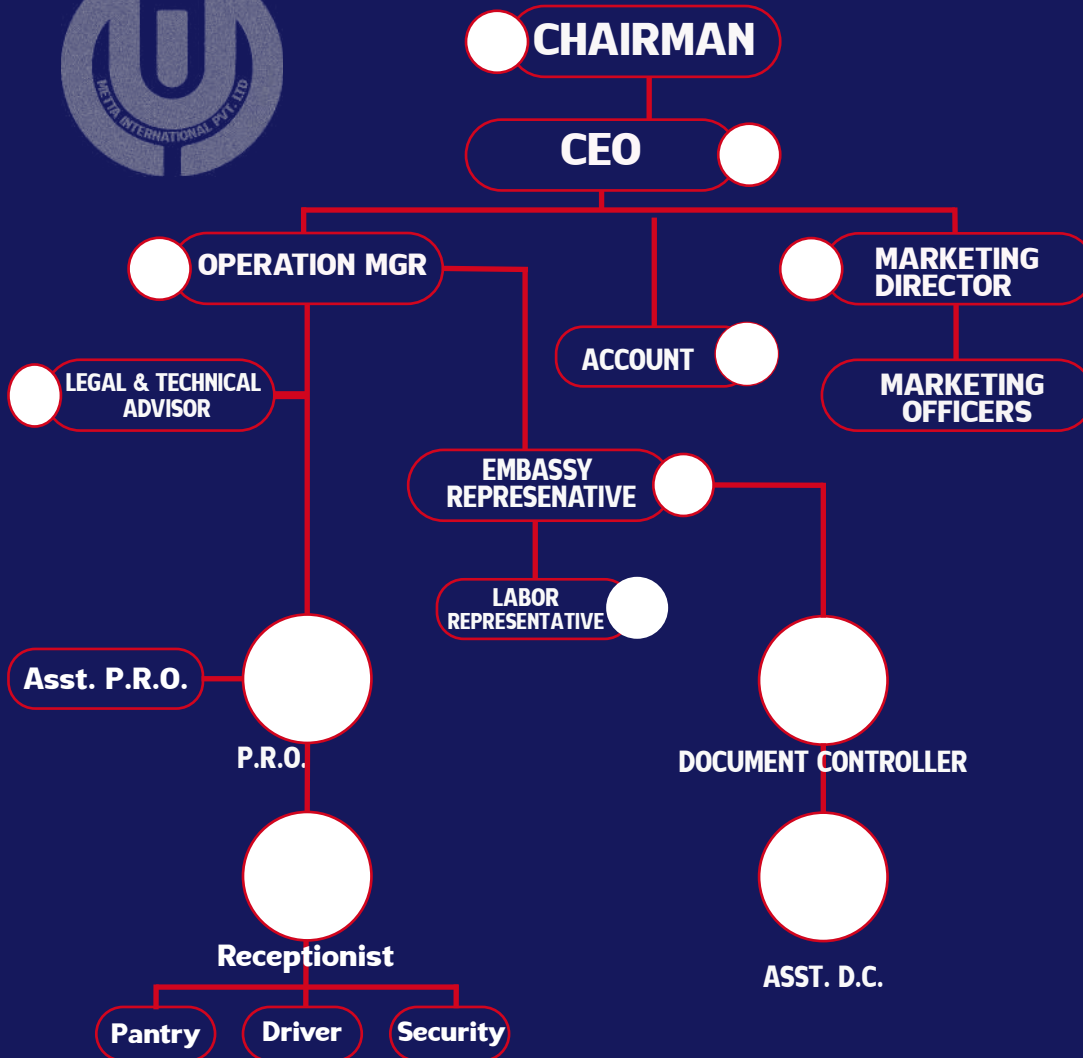
**Professionalism**: We maintain the highest standards of professionalism in our recruitment processes, adhering to best practices and delivering quality service that exceeds expectations.

**Excellance** : We strive for excellence in everything we do, from sourcing top talent to providing tailored recruitment solutions, aiming to achieve the best possible outcomes for our clients and candidates.

**Empathy**: We approach our work with empathy and understanding, recognizing the unique needs and aspirations of both employers and job seekers and striving to create meaningful connections that leads to successful and fulfilling employment opportunities.



# ORGANIZATION CHART



## LEGAL PROCESS & DOCUMENTATION

Requirements of documents from workers seeking employment vary from one country to another. Requirement of documents also depend on whether the embassy of the manpower importing country has a diplomatic mission in Nepal or not. Basically, we demand two types of documents before making a final decision for sending workers overseas. We follow the standard government provisions to avoid unnecessary hassles to the workers



**DEMAND LETTER**



**POWER OF ATTORNEY**



**EMPLOYMENT CONTRACT**



**SERVICE AGREEMENT WITH CLIENTS**



**GUARANTEE LETTER**

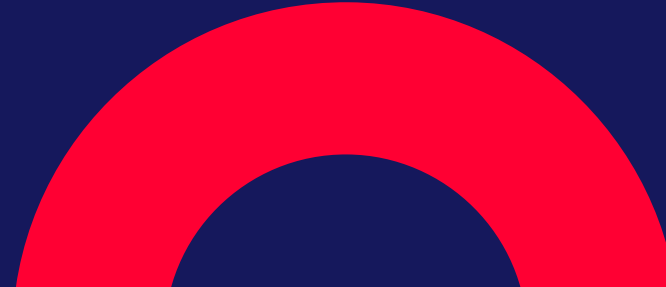
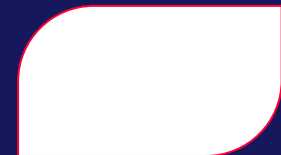


**UNDERTAKING LETTER**



## OUR CLIENTS

Metta International Pvt. Ltd. serves a diverse range of clients spanning across countries that import labor from Nepal. These clients come from various sectors and industries, including but not limited to construction, hospitality, healthcare, engineering, manufacturing, agriculture, and IT. They rely on Metta International Pvt. Ltd. to fulfill their workforce requirements with competent and reliable manpower sourced from Nepal.



## WHY METTA INT'L ?



Eye catching  
quality service



Professional &  
experience team



Right candidate  
in job employment



Commitment  
to stability



Proven  
track record

## COMPANY HIGHLIGHTS



Successful Placements



Industry Recognition



Clients Satisfaction



Scalability



Expertise in recruitment



Technology Integration



Rapid response



Compliance & Ethics



Diverse Talent Pool



Clients Partnership



## CLIENT'S FEEDBACK

"METTA International Pvt. Ltd. is proud to consistently receive positive client feedback, affirming our dedication to excellence in recruitment services. Clients appreciate our prompt response, tailored solutions, and ability to deliver top-tier candidates. Their testimonials highlight our professionalism, reliability, and commitment to understanding their unique staffing needs. This feedback serves as a testament to our success in fostering long-term partnerships built on trust and satisfaction."



# LEGAL DOCUMENTS



श्री ५ को सरकार  
उद्योग, वाणिज्य तथा आपूर्ति मन्त्रालय  
कम्पनी रजिष्टारको कार्यालय

श.सि/प.सि. २९०८/२०५०

प्रमाण-पत्र

श्री मिला इन्टरनेशनल प्राइभेट लिमिटेड कम्पनी ऐन, २०५३ बमोजिम सम्बन्धित २०...६९... साल बाग्राह १७ गते रोज... मा रजिष्टर भएको हुनाले यो प्रमाण-पत्र दिइएको छ।

मिति: २०६९/३/१७

रजिष्टार

श्री ५ को सरकार  
उद्योग, वाणिज्य तथा आपूर्ति मन्त्रालय  
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मिति: २०६९/३/१७

रजिष्टार

शर्तः कम्पनी दर्तालाई मात्र कम्पनीको उद्देश्य कार्यान्वयन गर्ने इजाजत प्रदान गरिएको नमानिने हुनाले कानून अनुसार विनियमन अनुमति सम्बन्धित निकायबाट लिएर मात्र कम्पनीको उद्देश्य अनुसार कारोबार गर्नु पर्नेछ।

Distributed by:  
Nepal Notary Public Council  
S.N. 2003053

Pvt. Ltd.: 29058/060

His Majesty's Government  
Ministry of Industry, Commerce and Supply  
Office of Company Registrar

CERTIFICATE

This certificate has been issued to M/s. Metta International having incorporated it on Thursday, 2061/03/17 B.S. (July 01, 2004 A.D.), pursuant to Private Limited Company Act, 2053 (1996).  
Date: Thursday, 2061/03/17 B.S. (July 01, 2004 A.D.)

Sd.  
Assistant Registrar

- 1) Main Objective of Company: As mentioned in the Memorandum of Association.
- 2) Authorized Capital: Rs. 5,000,000/- (Five Million)
- 3) Issued Capital: Rs. 3,000,000/- (Three Million)
- 4) Name of the First Promoters: Address: Telephone No.:  
1. Mr. Rajesh Shakya Lalitpur S.M.C.-16

Condition: Whereas mere registration of company is not assumed license to execute the objective of company, the business shall be operated only after obtaining permission according to objective of company from concerned entity to be obtained pursuant to law.

The Transaction Copy is True and Verified  
Signature: [Signature]  
Name: Mithu Sudan Tamrakar  
Date: Feb 05, 2023  
Certificate Number of the Notary Public: 2024  
Date of Expiry of Certificate: Feb. 18, 2025 AD  
Seal of the Notary Public

Distributed by:  
Nepal Notary Public Council  
S.No. 22505

Government of Nepal  
Ministry of Labor, Employment and Social Security  
Department of Foreign Employment

Licence No.: 530/061/62  
Date: 2061/12/10 B.S. (March 23, 2005 A.D.)

LICENCE

This Licence has been issued to the Metta International Pvt. Ltd., authorizing to operate Foreign Employment Services subject to the terms and condition mentioned in this Licence, Foreign Employment Act, 2064 (2007 A.D.) and Regulation 2064 (2007 A.D.).

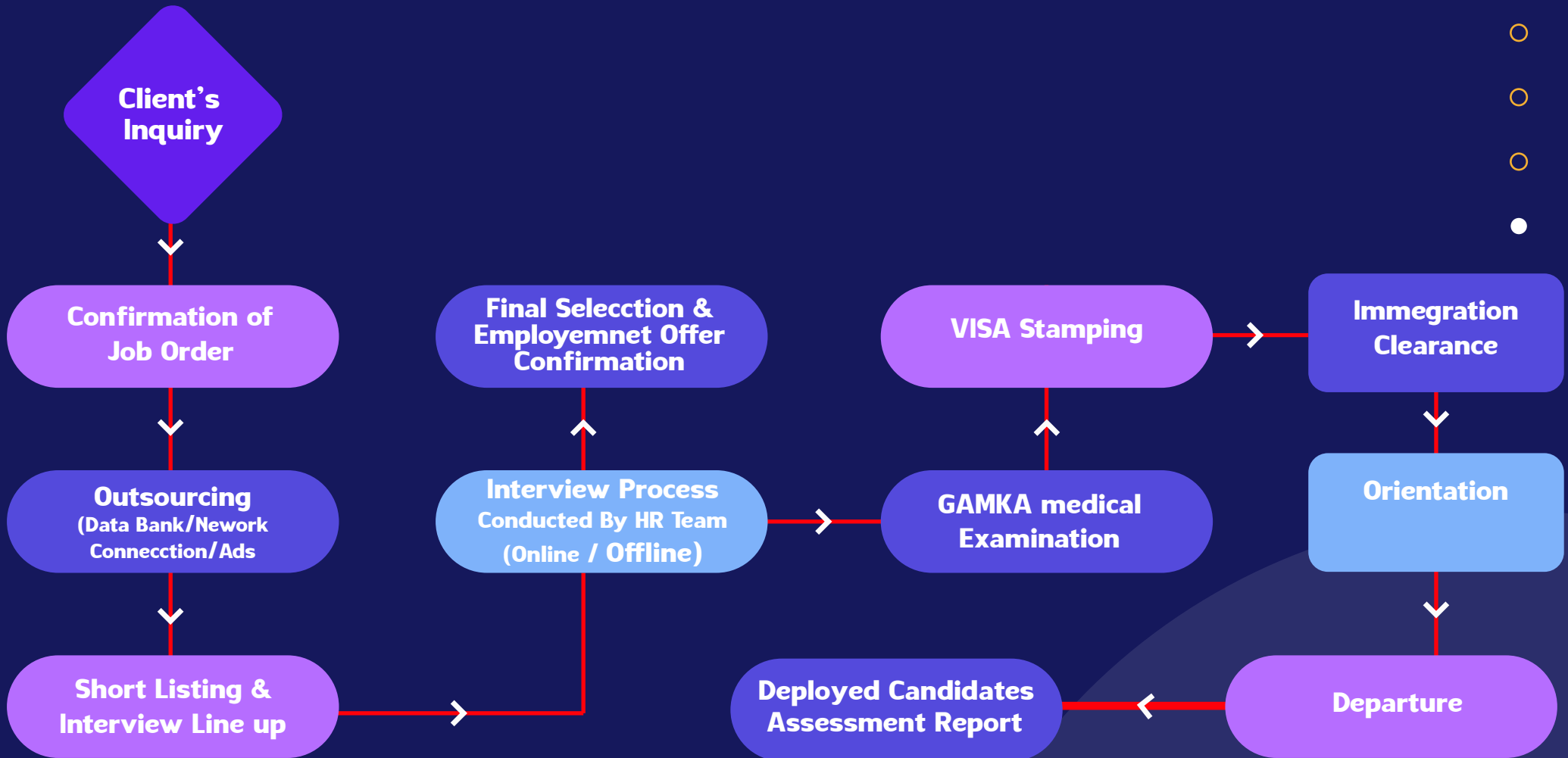
Issuing Authority  
Name: Prastap Kumar Pathak  
Designation: Director General  
Signature: Sd.  
Date: 2078/12/10 B.S. (March 23, 2005 A.D.)

Date of Renewal	Date of Validity	Renew Fee	Additional Renew Fee	Signature of Renewal
2078/04/18 B.S. (August 02, 2021 A.D.)	Till the end of Asar 2081 (July 15, 2024 A.D.)	30,000/-		Sd. Section Officer 2078/04/18 B.S. (August 02, 2021 A.D.)

Conditions:  
1. No work shall be carried out by opening branch Office without obtaining approval.  
2. No work shall be done through agent.  
3. No worker shall be sent on any condition to other country except in than the permitted countries.  
4. Directions issued from time to time by Government of Nepal shall be followed in addition to the provisions mentioned in prevailing acts and rules.

Seal of the Department of Foreign Employment

# PROCEDURE FLOW CHART



# CUSTOMER INFORMATION SHEET (CIS)



Company Name	METTA INTERNATIONAL PVT. LTD.
Regd. No.	530/061/062 , Ministry of Finance Dept. of Internal Revenue
Registration Authority	Ministry of Industry & Commerce
Website	www.mettaint.com
Company Address	P.O.Box 9118, 3rd Floor Sinamangal Tower near Tribhuvan Intl Airport, Katmandu Nepal
Email	info@mettaint.com   hrmettaint.com.np
Owner Name & Title	Mr. Bhuwan Mudbhari, Chairman
Contact No.	+977 9803557810   +977 9865749532
Company Representative	Mr. Fahad Aziz Alenezi,
Company Representative	Mr. Khalid Khalifah Alanazi,
Legal Advisor	Mr. Tej Prasad Neupane
Member of	Nepal Association of Foreign Employment Agencies
Official Bank	Prime Commercial Bank Ltd. / Nepal Rastra Bank Ltd.
Operated / Managed by	Business Finance & Administrator Management Experts / Advisors Professional from naton Lead Organization of epal







Our Valued  
Clients



“

**Manpower** without Unity is not a strength unless it is harmonized and united properly, then it becomes a **spiritual power.** ”

